

COMPANY: _____	SHOW NAME: IIA National Conference 2017		
STREET: _____	LOCATION: SHAW Conference Centre		
CITY: _____	BOOTH #: _____		
PROV / STATE: _____	POSTAL CODE: _____		
E-MAIL: _____	INSTALLATION DATE: _____	TIME: _____	
PHONE: _____	FAX: _____	EXHIBIT START DATE: _____	TIME: _____
ORDERED BY: _____	EXHIBIT END DATE: _____	TIME: _____	
PO #: _____	PST #: _____	CONTACT ON-SITE: _____	
	STAYING AT: _____	PHONE: _____	

QUANTITY	EQUIPMENT AVAILABLE	SHOW RATE	TOTAL
FLAT SCREEN MONITORS			
	17" LCD FLAT SCREEN MONITOR	\$50.00	
	20" LCD FLAT SCREEN MONITOR	\$80.00	
	24" LCD FLAT SCREEN MONITOR	\$90.00	
	32" LCD FLAT SCREEN MONITOR	\$200.00	
	37" LCD FLAT SCREEN MONITOR	\$225.00	
	40" LCD FLAT SCREEN MONITOR	\$300.00	
	42" PLASMA FLAT SCREEN MONITOR	\$300.00	
	45" LCD FLAT SCREEN MONITOR	\$350.00	
	50" PLASMA FLAT SCREEN MONITOR	\$400.00	
	52" LCD FLAT SCREEN MONITOR	\$450.00	
	60" LCD FLAT SCREEN MONITOR	\$600.00	
	65" PLASMA FLAT SCREEN MONITOR	\$650.00	
	70" LCD FLAT SCREEN MONITOR	\$700.00	
	FLAT SCREEN MONITOR FLOOR STAND (RENTED WITH MONITOR ONLY)	\$50.00	
	SHELF FOR MONITOR FLOOR STAND	\$10.00	
COMPUTERS (All computers come with 10/100 Ethernet, Windows and Office software)			
	STANDARD DESKTOP COMPUTER (comes with 17" monitor)	\$325.00	
	NOTEBOOK COMPUTER	\$325.00	
COMPUTER ACCESSORIES			
	I-PAD WIRELESS PRESENTER KIT	\$90.00	
	LASER PRINTER - B & W, 15 PPM	\$100.00	
	DESKTOP SPEAKERS - PAIR	\$50.00	
	ETHERNET 10/100 8 PORT SWITCH	\$50.00	
VIDEO PLAYERS (see Monitors above)			
	DVD PLAYER - MULTIZONE	\$60.00	
	BLU-RAY PLAYER	\$125.00	
VIDEO ACCESSORIES			
	VIDEO CART WITH SKIRT	\$27.00	
	6 FT TRIPOD SCREEN	\$50.00	
AUDIO EQUIPMENT			
	CD PLAYER (REQUIRES SOUND SYSTEM)	\$50.00	
	BOOTH AUDIO SYSTEM 1 (2 SPEAKERS, MIXER/AMPLIFIER)	\$200.00	
	BOOTH AUDIO SYSTEM 2 (2 SPEAKERS, MIXER/AMPLIFIER, CD PLAYER, WIRELESS MIC)	\$235.00	
	WIRELESS MICROPHONE (HANDHELD, LAVALIER, OR HEADSET)	\$145.00	
OTHER			
	PLEASE INQUIRE IF YOU DO NOT SEE WHAT YOU NEED!		

PAYMENT MUST ACCOMPANY YOUR ORDER (CLICK 'PAYMENT' BOX ; USE ARROW TO SELECT METHOD)		EQUIPMENT TOTAL:	
CREDIT CARD #: _____	PAYMENT	DELIVERY & PICKUP:	\$100
EXPIRY: _____		LABOUR - SETUP/DISMANTLE:	
		LABOUR - ADDITIONAL:	
		CABLES & CONSUMABLES:	
		SUB-TOTAL:	
AUTHORIZED SIGNATURE: _____		PROVINCIAL SALES TAX:	0.000%
NAME ON CREDIT CARD: _____		GST or HST:	5%
DATE: _____		PST EXEMPTION:	\$0.00
	IF PST EXEMPT ENTER # BELOW	TOTAL:	

Administration Fees will apply on all credit card transactions over \$5,000

For further information, please contact: **Kasandra Breadner** 780-917-7667 PH
 e-mail address: kasandra.breadner@freemanco.com 000-000-0000 FAX

INSTRUCTIONS FOR USE

- 1 It couldn't be simpler! Just complete the form on-line, save to your desktop, & e-mail to the e-mail address above.

TERMS & CONDITIONS

- 1 Please forward payment in full with your order.

INSTRUCTIONS FOR SUBMITTING YOUR CREDIT CARD NUMBER

- * For your security, please complete all information relating to your credit card except for the Credit Card Number.
 - * Email the completed form and provide the Credit Card Number in two separate transmissions so that one Email does not contain the full Credit Card Number.
 - * Another option is to contact us to give the Credit Card Number by phone, or use facsimile transmission if such medium is available to you.
- 2 Orders received less than 7 business days prior to setup date may be subject to additional charges.
 - 3 Written order cancellation must be received at least 5 business days prior to setup date to avoid a 1 day charge.
 - 4 Your authorized representative must be at your booth at specified date & time to accept delivery of equipment.
Please note: we cannot leave equipment in your booth without your representative there to receive it.
 - 5 The equipment is your responsibility until picked up by a Freeman Audio Visual representative.
Please do not leave equipment unattended in your booth when the show finishes.
 - 6 Any extension of the rental period must be arranged prior to termination of the original rental period.
 - 7 Customer is liable for full replacement value of rented equipment & is responsible for insuring said equipment.
 - 8 Customer agrees to be bound by all applicable license & copyright laws for software on rented equipment.
 - 9 Freeman Audio Visual is not responsible for any equipment performance problems caused by customer's software.